

JANE DOE

123 Oak Street · (555)-987-1234 · imastudent@gmail.com

As a sophomore in high school I'm looking to gain experience in a professional work environment and have some fun.

EXPERIENCE

AUGUST 2016 – PRESENT

BABYSITTING

I have babysat ages 8 months to 7 years old. This job has taught me patience, reliability, and responsibility.

JUNE 2017 – PRESENT

LAWN MOWING

I mow the lawn for my grandmother. This job has taught me accountability and dependability.

MARCH 2020 – MARCH 2021

4-H SECRETARY

I was elected to be club secretary. This activity has taught me teamwork and attention to detail.

EDUCATION

SOPHOMORE, CENTRAL HIGH SCHOOL

During my high school career, I have sustained a 3.5 to 3.8 GPA.

SKILLS

- Working independently and as a team
- Interacting with parents and kids
- Persistent with my work
- I hold myself accountable for my actions
- Interacting with people
- Comfortable using Word and Excel

ACTIVITIES

4-H since 2015

JV Central High soccer team since 2020